

E.P.I.C. Lift Capacity Certification Kit Procedures

The E.P.I.C. Lift Capacity Evaluation Certification Program is designed to prepare the applicant to provide safe, standardized, reliable, valid, and defensible evaluations with the E.P.I.C. Lift Capacity (ELC) test. The process requires each applicant to:

1. Complete the E.P.I.C. Lift Capacity Certification Kit training program.
2. Pass the open-book **written test** that is based on material presented in the Evaluation Manual and the training program. An 85% pass-rate on the written test is required.
3. Perform complete sets of tests and re-tests on five healthy individuals (total of ten complete tests). The retest must be completed more than three days and within ten days of the original test to be eligible for certification purposes. The **two separate original evaluation records from each testing session** are submitted and will be reviewed, along with a complete set of each subject's signed **Informed Consent**, completed **Health Questionnaire**, **Follow-Up Questionnaire**, and **Job Demands Questionnaire**. The Multidimensional Task Ability Profile (MTAP) must be completed online after the first test administration and before the re-test. Any computer that has access to the Internet may be used, following the instructions on the enclosed **MTAP Online Instructions** sheet. The completed ELC evaluation record must reflect a thorough approach to the evaluation with complete adherence to the ELC standards, limits and guidelines.
4. Complete and sign the EPIC Lift Capacity Evaluator Certification Program **Application**, **noting the serial number of your Certification Kit** and submit it along with proof of professional license or registration.

Separate certificates are issued for Evaluators and for Technicians. The fundamental distinction between the two levels of certification is that the Evaluator is able to provide service independently within the Evaluator's area of professional expertise while the Technician must provide service under the supervision of an appropriately trained professional who is also a certified E.P.I.C. Lift Capacity Evaluator, practicing within his or her area of expertise.

A certificate will be issued for an Evaluator within the Evaluator's area of professional expertise when the applicant meets the three criteria enumerated above based on proof that the Evaluator has met the requirements for professional practice within that area of expertise. **Proof is normally provided in the form of a photocopy of the current professional license or registration certificate.** Another form of proof may be substituted if it substantially confirms that the applicant has met the requirements for full professional practice and is currently able to practice at a professional level. A certificate will be issued for a Technician when the applicant meets the criteria enumerated above but is not licensed or registered to practice in his or her area of expertise. A file is maintained on each certificate recipient for potential review by appropriately-designated authorities with the permission of the recipient.

**Mail all certification materials to Karen Markley
31842 Via Faisan, Coto De Caza, CA 92679. Telephone (949) 858-0769.**

Keep a copy of all materials that you mail. Do not use registered mail. Do not request a return receipt. Either will delay processing substantially.